

St. Clare's, Oxford was founded in 1951 with
the mission of promoting international

St. Clare's, Oxford Summer English Language Centre

...a range of quality courses to meet
the needs of each

- Young adults (16-18) in homestay
- Junior (19-24) and seniors (25+) in residential
- 50+ courses including evening language
- Courses for students from 100 countries worldwide

...experienced teachers
...resources for study
...informative and enjoyable
...and attractive college residential homestay

...of personal attention from

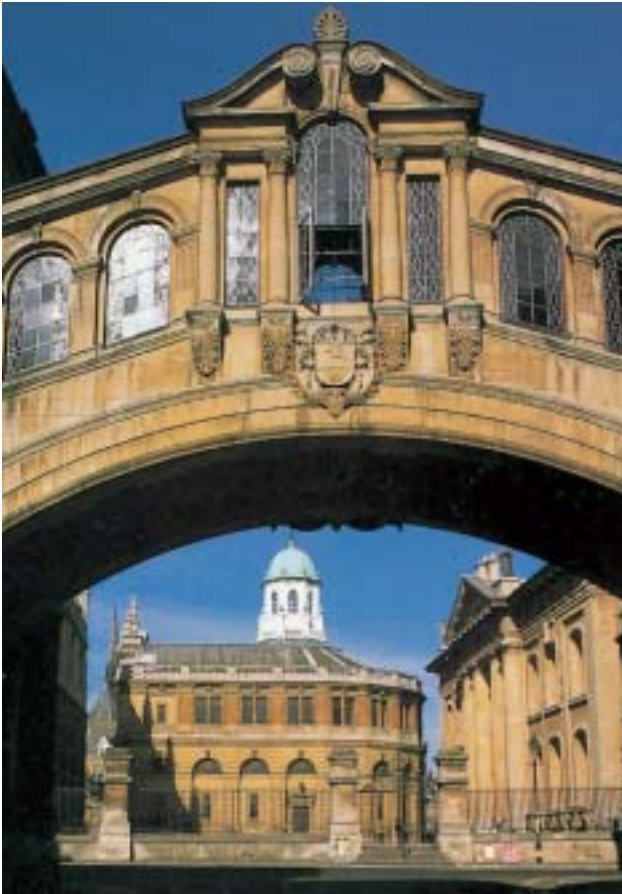
...packed, exciting range of after-school activities, sports and excursions

...bury Road campus college buildings
...residential area, just over 1 km



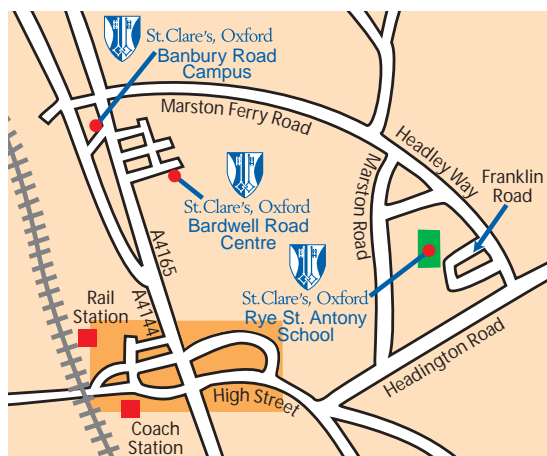
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Why study in Oxford?

- Oxford is a beautiful city with a special atmosphere
 - It is home to the oldest university in England.
- It has magnificent college and residential buildings, fascinating museums, large green parks, art galleries and a rich cultural life.
- It is also a modern city with excellent shops, cinemas, theatres, boating and sports centres.
- Oxford is in the centre of England surrounded by peaceful countryside but also close to many places of interest - Bath, Stratford, Windsor, London (1-1½ hours away by bus or train) and London's Heathrow airport.
- Oxford is a small (120,000 permanent residents), safe, cosmopolitan city with all the advantages of larger centres.





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General English Course

- 21 hours language tuition per week
- 2, 3, 4 week courses or longer
- Wide range of afternoon class options
- End of course Certificate of Attendance and Report

Class size: maximum 15

Level: Elementary to Advanced *

Morning classes

3 hours of language study, Monday to Friday.

- In your language study classes your teacher helps you develop the skills of listening, speaking, reading and writing with use of computers, videos, study visits and discussion activities.

Afternoon classes

In the afternoon programme you develop English skills in a more specific context choosing one special subject for each week of your course. Afternoon classes take place on 3 afternoons for a total of 6 hours each week. Examples of subjects to be offered:

- Drama workshop
- Poetry and short stories
- Literature
- British life and culture
- English for academic purposes
- In the news
- English for business
- Computer-assisted language learning
- Conversation
- Popular music and film
- Cambridge exam practice (writing)
- Composition
- Grammar clinic

Please note that if you are a beginner you should register on courses 26 June - 9 July or 10 July - 23 July (2 week courses). If you wish to stay for more than 2 weeks, you can then join another course.

- Beginners age 16+ are only accepted on 2-week courses marked *

2 week courses:

19 June - 2 July
 26 June - 9 July*
 3 July - 16 July
 10 July - 23 July*
 24 July - 6 August
 31 July - 13 August

3 week courses:

19 June - 9 July
 3 July - 23 July
 10 July - 30 July
 24 July - 13 August
 31 July - 20 August

4 week courses:

26 June - 23 July
 24 July - 20 August

Sample Daily Programme

General English Course

09.00 - 10.00	Language study
10.00 - 10.15	Break
10.15 - 11.15	Language study
11.15 - 11.30	Break
11.30 - 12.30	Language study
12.30 - 14.00	Lunch
14.00 - 15.00	Subject option class 3 days a week; otherwise activities
15.00 - 15.15	Break
15.15 - 16.15	Subject option class 3 days a week; otherwise activities

After class activities:

see page 13

- One excursion per week is included. Others are offered at extra cost.



Intensive English Course

- 25½ hours tuition per week
- Regular tests and homework assignments
- Optional examination
- End of course Certificate of Attendance and Report

Class size: maximum 12

Level: Intermediate to Advanced

Morning classes

3½ hours per day Monday to Friday - 2½ hours language study and 1 hour supervised resource-based study.

Afternoon classes

8 hours per week on 4 afternoons (Monday - Thursday).

Language study

- Your teacher helps you develop integrated language skills, concentrating on grammar, listening, speaking, reading and writing using a variety of textbooks, audio-visual and written materials, language laboratory/self-access centre, and computers.
- Your communication skills are developed in a wide variety of situations including projects which involve you in research and preparation. You present written and oral reports.

Features of the Intensive Course

- You take regular tests, and are given homework assignments which you are expected to complete.
- You use our excellent language laboratory and library to undertake structured, supervised exercises and research.
- You participate in study visits to complement skills developed in the classroom.
- You may enter an examination of your choice (see exam details on page 9); ARELS and St. Clare's exams are included in the course fees.

After class activities: see page 13

- One excursion per week is included. Others are offered at extra cost.

Sample Daily Programme

Intensive English Course

09.00 - 10.30	Language study
10.30 - 11.00	Break
11.00 - 12.00	Language study
12.00 - 13.00	Resource-based study
13.00 - 14.00	Lunch
14.00 - 15.00	Language study
15.00 - 15.15	Break
15.15 - 16.15	Language study



3 week courses: 3 July - 23 July
24 July - 13 August

English for Academic Purposes

- Skills for Studying in English

- Preparation for pre-university and foundation year courses
- Superb Academic Resource Centre for developing study skills
- 3 computer rooms for internet access
- 21 hours tuition per week

Class size: maximum 12

Level: Upper Intermediate to Advanced

This course will prepare you for a course of academic study in English eg. A levels, International Baccalaureate, or other senior high school courses. It is also an excellent lead into St. Clare's university foundation course.

Morning classes: 3 hours of integrated language skills, Monday to Friday.

Afternoon classes: 6 hours per week on 3 afternoons

Classes will cover the following:

- Language development work relating to academic study
- Language-based study skills eg.
 - note taking
 - using libraries
 - answering exam questions
 - understanding instructions
- Subject-specific language skills eg.
 - technical and semi-technical vocabulary
 - essay writing
 - language and subject-related concepts
 - presenting information visually



3 week course: 24 July - 13 August
4 week course: 24 July - 20 August

Examinations

You may register for ARELS (ASCET) and St. Clare's examinations while you are in Oxford. If you are on an Intensive course, you may enter for an ARELS (ASCET) or a St. Clare's examination at no extra charge (see page 7).

- **ARELS Short Course English Test (ASCET)**
Listening, reading, and language use.
- **IELTS examination** - required if you wish to apply to UK universities. Please contact our short courses director of studies at least two months in advance if you are interested in taking this exam. Places book up quickly.
- **St. Clare's, Oxford**
English Language Assessment Examinations.

If you are on other courses, you may take any of the above tests on payment of the appropriate fee.



English Plus Courses

Class size: maximum 15
(English lessons)

Level: Elementary to Advanced

English Plus courses offer 15 hours a week General English, 3 hours every morning Monday to Friday, plus 2 hours on 3 afternoons in your special interest activity or class.

After class activities: see page 13

- One excursion per week is included. Others are offered at extra cost.



English plus Shakespeare

A course of discussion classes on performance and critical techniques.
(Maximum class size 12)

- Study three plays in performance - theatre visits to London, Stratford and Oxford included
- Study of text as script
- Analysis of Shakespearean technique and stagecraft

No previous knowledge of Shakespearean texts is required, however students will need a good intermediate level of English language to take part.

English plus Basketball

The daily programme for basketball will include sessions on skills work, game technique and general fitness:

- Skill stations
- 'Hot shots' contest and matches
- Defence, drills, shooting practice
- Speed and power training

Courses will include individual and team instruction by professional coaches as well as guest speaker sessions.

English plus Tennis

A course of professional tennis coaching, delivered by experienced and qualified coaches, giving individual attention within a small group framework:

- Emphasis on improving through playing; the games-based approach
- Practice on tennis fundamentals through to advanced strokes and strategies
- Match practice; singles and doubles competition techniques
- Access to 14 grass and 6 hard tennis courts

Not suitable for beginners. Bring your own racquet if you have one, if not St. Clare's will provide one.

2 week course (plus tennis only): 19 June - 2 July

3 week courses (all plus options): 3 July - 23 July

24 July - 13 August

Introducing our new course:

English and Football

Our English and football course offers 15 hours a week General English, 3 hours each weekday morning, plus 10 hours per week during afternoons/evenings of specialist football training and match play sessions.

	English lessons	Football sessions
Class size:	maximum 15	12 - 18 per group
Level:	Elementary - Advanced	All levels
Minimum age:		16 years

The course is designed for all ability levels. You will not only improve your own technique, but will have the opportunity to learn new drills and best practice for management and training of others. The course will follow the practical elements of the Football Association (F.A.) level 1 certificate in coaching football. At the end of the course you will have a 20-minute practical assessment and on successful completion you will be awarded an 'F.A. assistant coaching certificate'. It is also possible to follow the course, but not take the assessment if you prefer.



Specific elements of the course include:

- Qualified and experienced F.A. coaches
- Practical training and match practice
- Adapting a variety of football activities for different age groups
- Organising mini soccer, small sided and conditional games
- Basic laws of the game of association football
- A football-related excursion, eg football stadium tour
- St. Clare's squad football shirt
- Course certificate / F.A. certificate*

*on successful completion of assessment

2 week courses : 26 June - 9 July
31 July - 13 August

Student Welfare

We take the welfare and happiness of all our students very seriously. Your course director and director of studies will help with your programme of study; the college nurse is available if you become ill or need to make a doctor's appointment. Our team of activities staff are always on-hand to ensure that you make the most of your free time and participate fully in our programme of sports, activities and excursions. All course fees include comprehensive medical and travel insurance.

Accommodation

You will stay in one of our single-sex college houses close to the main buildings. Each house has a resident 'house warden' who looks after you in the residence. If you are under 18 years old you must have returned to your house by 11pm Sunday - Thursday and by 12 midnight Friday and Saturday nights. We mix nationalities within the house as well as in individual bedrooms to encourage you to speak English at all times. The majority of rooms have twin beds, with some taking 3 or 4 students. Single and twin rooms are normally allocated to the older students. Showers and toilets are shared. Bed linen and towels are provided weekly and there are laundry facilities on site for washing and ironing personal clothes.

Homestay: we have a limited number of local host families available. Please ask for further details before completing your application form.

Meals

Our on site dining hall and café snack bar provide a wide range of hot and cold food. The menu is designed to provide healthy and nutritious meals with vegetarian options, fresh fruit and a salad bar. Breakfast, lunch and dinner are provided for all residential students.



Activities Programme

- Exceptionally wide range of exciting activities, every afternoon and evening
- Social, cultural or sporting activities - something for everyone!
- Young, friendly team of full-time activities organisers
- One excursion per week of your course included. Choose as many others as you wish.
- Tennis and horse riding lessons may be booked during your course at additional cost.



Sample Programme

Fri	13.45	Trip to Rock Circus in London
	15.30	Football
	16.00	Volleyball
	19.00	Ice-skating
	20.30	'The Brothers' - comedy sketches in the Hall
Sat	Arrivals	
	09.15	Trip to Bath
	09.15	Trip to Windsor Castle and Eton
	19.00	Exeter College Chapel concert (Oxford University)
	20.00	Latin dance session in hall
	21.30	'Blind Date' competition
Sun	08.30	Trip to Brighton
	09.15	Trip to Winchester, Salisbury & Stonehenge
	10.30	Orientation meeting for new students
	14.00	Walking tour of Oxford
	20.00	Welcome disco
	20.30	Film in common room
Mon	16.00	Oxford College gardens walk
	16.15	Staff v. students football match
	17.15	Trip to 'A Midsummer Night's Dream' at the RSC, Stratford-upon-Avon
	18.00	Aerobics
	20.00	Tommy Cavanage entertains with his guitar in the Hall
Tue	15.30	International Show rehearsals
	16.15	Staff v. students volleyball
	20.30	Sports quiz night
Wed	16.15	Ultimate frisbee
	16.15	Football
	16.30	Basketball
	16.30	International Show rehearsals
	17.00	Laserquest
	20.30	International Show
Thu	16.15	Programme Director's Farewell: certificates and prize giving for students
	19.00	Barbecue party
	20.30	Farewell disco

Additional Courses

International Baccalaureate Institute

We offer a range of courses which enable students to concentrate on their key IB Diploma academic subjects, to incorporate intensive language training or to follow an initial IB diploma introductory programme.

IB Easter: Short targeted revision courses for students preparing for IB exams in 2004.

IB Summer Review: Revision courses and summer courses for students studying for the International Baccalaureate Diploma exams taken in 2005.

IB Summer Introduction: Introduction to the International Baccalaureate for IB exams taken in 2006.

IB Summer English B: Extra English language training for all students studying for the IB Diploma.

Full details of the IB Institute courses are available on our web site at www.stclare.ac.uk/ibsummer.htm Please contact us to request separate brochure.

Closed Group Courses

English plus academic subjects

St. Clare's is an International College with a major pre-university programme - the International Baccalaureate. We therefore have the staff and the facilities to offer a variety of academic subjects with advanced English to complement courses such as IGCSE or IB. Such combinations are popular with schools throughout the world, who bring groups of students during term time or during holidays. Other schools bring groups just for English classes sometimes with specially arranged study visits.

English Language Courses for Adults (18 years+)

Our adult Bardwell Road Centre, is a 10 minute walk away from St. Clare's Banbury Road campus and operates throughout the year. If you are over 18, you may prefer to join one or more of our 2, 3 or 4 week summer courses.

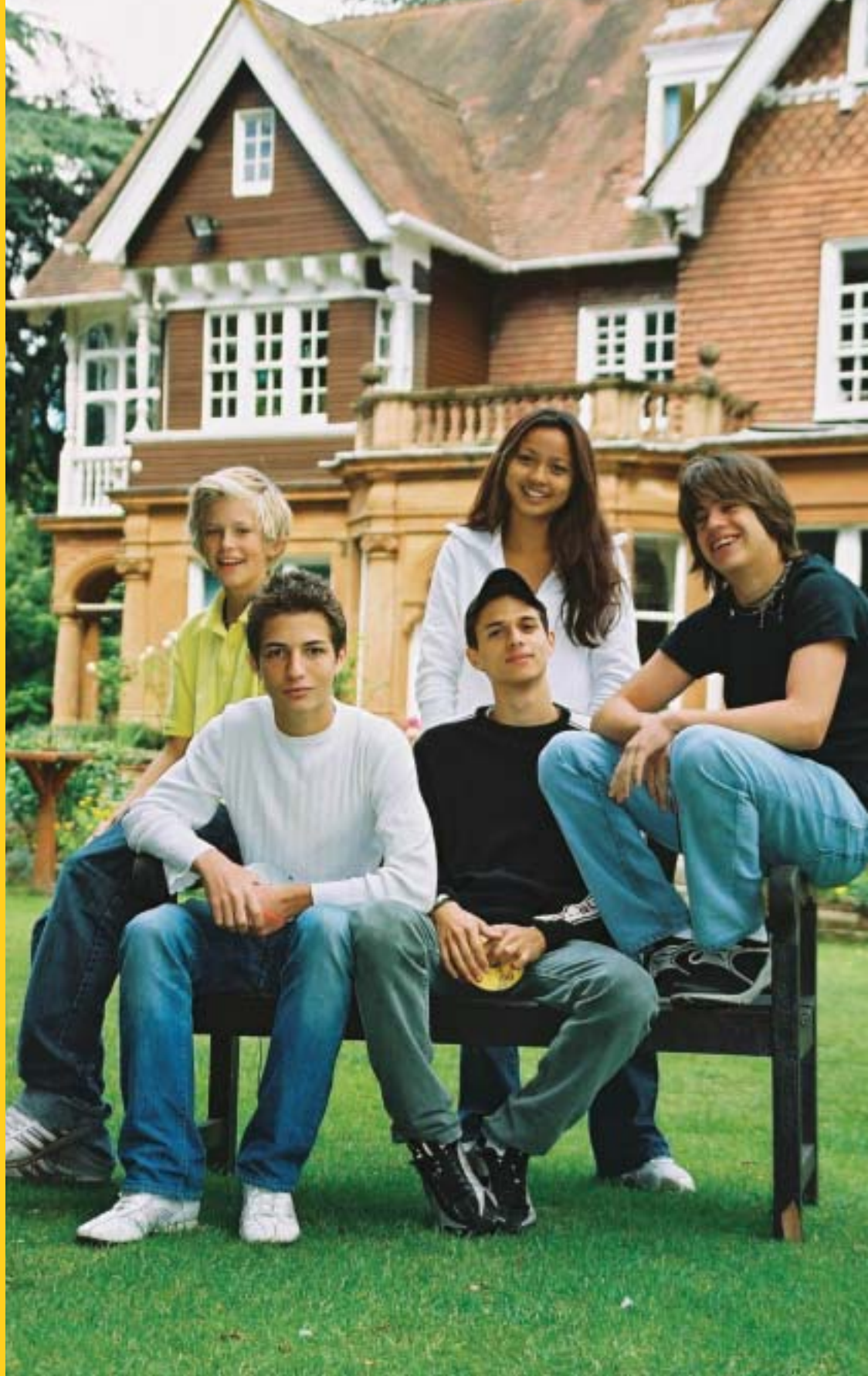
- General, specialist and 1:1 courses
- Choose from a wide range of accommodation options including self-catering apartments
- Special social programme designed for adults, includes theatre and concert visits, and trips to local scenic pubs

Contact our English Courses department for a brochure, or visit our website - www.stclares.ac.uk

Teacher Methodology Courses

Courses for non-native teachers of English take place at our adult Bardwell Road Centre during July and August. We also offer tailored courses for teachers throughout the year. Please contact us for a separate brochure.





Excursions
GLOBAL
CITIZENSHIP
future

Junior Summer Courses at Rye St. Antony School

Junior: 13 - 16 years; Young Junior: 10 - 12 years

Saturday 10 July - Friday 30 July (3 weeks)

Saturday 31 July - Friday 20 August (3 weeks)



St. Clare's, Oxford

Junior Summer Courses General Information

- Safe and welcoming secure school grounds
- Excellent on-site facilities include classrooms, dining hall, open-air swimming pool, tennis courts, gymnasium and extensive sports fields
- Fully inclusive price: English language plus an exciting programme of excursions, afternoon and evening activities
- Convenient location – just 10 minutes from Oxford City centre

On arrival: Your children are met at London Heathrow airport between 09.00 and 18.30 by our course representatives and transferred to the school by coach or taxi. From the moment they arrive in the UK our staff take care of their welfare and safety. On arrival at the centre, students are greeted by the course director and shown to their rooms. We look after passports, tickets, money and any medication. We ask all students to pay a £20 damage deposit which is returned to them on the departure day, provided that no damage has been caused.

Accommodation: Our bedrooms are attractive and comfortable. Boys and girls are accommodated separately. Their roommates will be from other countries, so immediately they make friends but have to speak English! The course welfare officer, house wardens and some teachers live in residence and look after the students at all times.

St.Clare's staff: Our staff are chosen for their experience, professionalism and warmth. All teachers are suitably qualified and there is always a minimum ratio of staff to students of 1:8.

Course programme and students: We welcome students from all over the world who are keen to improve their English language skills as well as to learn about each other. The courses combine language tuition with a varied programme of exciting sports and social activities. Study goes hand-in-hand with FUN!

Our commitment to you: At the end of the course our staff take the students back to London Heathrow airport and help them check in for their flight home, between 10.00 and 18.30. It is our aim that all students have a rewarding, exciting and enriching stay. Their welfare and security are of as much importance to us, as is their language learning experience.



Junior Summer Course at Rye St. Antony School

for 13-16 years

- 18 hours English language tuition each week
- Exciting range of activities, eg laserquest, water polo, drama workshops
- 3 excursions a week included, eg London, Chessington World of Adventures, Bath and Brighton

Class size: 10 - 12 (maximum 15)

Level: Beginner to Advanced

Students learn English with their teachers for 3½ hours on 4 mornings, and for 2 hours on 2 afternoons each week. All four language skills of speaking, listening, reading and writing are practised in a variety of situations using lively and interesting up-to-date teaching materials. Project work is included and topics introduced relate to outside class activities, ensuring a complete language learning experience.

Activities

A full range of trips, sports, cultural, social and art activities are offered to the teenagers, in the afternoons, evenings and at weekends. Most activities take place on site, with others like laserquest, taking place locally in Oxford.

Supervision

Classes are compulsory and students are encouraged to participate fully in the activity programme, which is always supervised by St.Claré's staff. Older students may be allowed some independence on specified afternoons. Students are not allowed out unaccompanied in the evenings.

July course	Morning	Afternoon	Evening
Saturday	Arrivals and supervised activities eg. table tennis, badminton, cards and board games		Centre orientation; sports & fun games; film
Sunday	Welcome talk and placement test	Excursion: Warwick Castle	Welcome party; barbecue & 'ice-breaker' games; bouncy castle;
Monday	English classes	Softball; swimming; friendship bracelet making	Walking tour of Oxford; film night
Tuesday	English classes	Excursion: London Madame Tussauds plus theatre evening to musical 'Chitty Chitty Bang Bang'	
Wednesday	English classes	Nature trail relay; punting	Disco & limbo dancing
Thursday	Excursion: Chessington World of Adventures theme park		Water polo; softball; charades
Friday	English classes	Tie-dyeing t-shirts; laserquest; drama	'Stars in their Eyes' talent contest



Arrival day

The staff welcomed us and gave us a short orientation programme. Then we were invited to a barbecue in the beautiful green garden. There I met my roommates, Rui from Japan and Aleksandra from Croatia. We became good friends immediately. That evening we could play badminton, table tennis, volleyball or...jump on the "Bouncy Castle". It was so much fun. We all liked it.

Magda Radomska, aged 14, Poland

3 week courses: 10 July - 30 July
31 July - 20 August

Young Junior Summer Course at Rye St. Antony School

for 10-12 years

- 15 hours English language study each week
- Action-packed programme specially suited to this age group
- 3 excursions per week included
- 24 hour supervision by caring residential staff

Class size: 10 - 12 (maximum 15)

Level: Beginner to Advanced

Children learn English for 3 hours on 4 mornings a week, and for 1½ hours on 2 afternoons each week. Classes focus on using the language, talking about their everyday lives and finding out about the lives of their classmates from other countries. In addition to more traditional classes, children enjoy improving their English through songs, games, art, project work, storytelling and puppets. Our teachers are selected for their experience with this young age group.

After class activities

Just some examples of the type of activities your children will enjoy

- Team games
- Treasure hunts
- Face painting
- Art and crafts
- Tennis
- Puppet making
- Swimming
- River trips and picnics
- Football

Supervision

Classes are compulsory and your children choose from a range of after class activities as above. They are fully occupied from the moment they wake up to the moment they go to sleep! All young juniors are supervised at all times and may not go out unaccompanied at any time.



Sample Daily Programme

08.00	Breakfast
09.00	Language class - getting to know each other
10.00	Language class - writing a postcard to an English friend
11.20	Language class - project work - class magazine
12.30	Lunch
14.00	Choice of swimming, treasure hunt, face painting or football
15.30	Trip to the Oxford Story Museum
18.00	Dinner
19.00	'It's a knock-out' - fun team games
20.30	Sing-a-long
22.00	Bedtime

3 week courses: 10 July - 30 July
31 July - 20 August





Excursions
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PERSONAL future
SPECIALS

Further Information

- Dates and Fees
- Application Form
- Terms and Conditions



St. Clare's, Oxford

Course Dates and Fees 2004

How to Apply

- 1) Select your course carefully. Make sure you choose a course suitable for your level of English.
- 2) Fill in the application form on pages 21 and 22 to register for a course.
- 3) Return the application form with your deposit to our Short Courses Division. Please enclose 2 passport size photographs with your application form.

	Code	Dates	No. of Weeks	Fees (£)
General English	GE1S	19 June - 2 July	2	1056
	GE1L	19 June - 9 July	3	1536
	GE2S	* 26 June - 9 July	2	1056
	LE2	26 June - 23 July	4	2020
	GE3S	3 July - 16 July	2	1056
	GE3L	3 July - 23 July	3	1536
	GE4S	* 10 July - 23 July	2	1056
	GE4L	10 July - 30 July	3	1536
	GE6S	24 July - 6 Aug	2	1056
	GE6L	24 July - 13 Aug	3	1536
	LE6	24 July - 20 Aug	4	2020
	GE7S	31 July - 13 Aug	2	1056
	GE7L	31 July - 20 Aug	3	1536
	English plus Courses	T1 (Tennis)	19 June - 2 July	2
F2 (Football)		26 June - 9 July	2	1194
S3 (Shakespeare)		3 July - 23 July	3	1791
B3 (Basketball)		3 July - 23 July	3	1791
T3 (Tennis)		3 July - 23 July	3	1791
S6 (Shakespeare)		24 July - 13 Aug	3	1791
B6 (Basketball)		24 July - 13 Aug	3	1791
T6 (Tennis)		24 July - 13 Aug	3	1791
F7 (Football)		31 July - 13 Aug	2	1194
Intensive English	IE3	3 July - 23 July	3	1776
	IE6	24 July - 13 Aug	3	1776
English for Academic Purposes	EP6	24 July - 13 Aug	3	1614
	EP6L	24 July - 20 Aug	4	2152
Junior Courses	Y4 (10 - 12 years)	10 July - 30 July	3	1908
	J4 (13 - 16 years)	10 July - 30 July	3	1908
	Y7 (10 - 12 years)	31 July - 20 Aug	3	1908
	J7 (13 - 16 years)	31 July - 20 Aug	3	1908

Airport Transfers:

Arriving at:	Single/£	Return/£
London Heathrow	75	130
London Gatwick	105	185

Notes:

1. Beginners age 16 years+ are only accepted on 2-week courses marked *.
2. It is usually possible to take non-residential students on any of our courses. Please contact us for tuition only fees.
3. All courses are subject to St. Clare's Terms and Conditions (see page 23).

Application Form - Summer Courses (A)

Please write clearly, especially your email address

Family name _____

First names _____

If under 18, full name of parent _____

Home address _____ First language _____

_____ Telephone _____

_____ Fax _____

_____ Email _____

Nationality _____ Boy Girl (please tick) Date of birth _____

Course code	Course title	Course dates: start/finish	Fee (£)
_____	_____	_____	_____
_____	_____	_____	_____

Airport Transfers

Please ✓ as required. We will ask you for your full flight details later.

Outward

from London Heathrow to Oxford

from London Gatwick to Oxford

Return

from Oxford to London Heathrow

from Oxford to London Gatwick

Level of English (all courses) Please ✓ one box.

*Beginner

Lower Intermediate

Upper Intermediate

Elementary

Intermediate

Advanced

* Junior/young junior courses and specified 16 years+ 2-week general English courses only (see page 6).

Accommodation (16+ courses only)

Please ✓ box required.

Residential Homestay

Accommodation not required

How did you hear about St. Clare's? Please ✓ one box.

Agent

Friend

British Council

Internet search

School

Other _____

Please return this form with deposit and 2 passport size photographs to:

Short Courses Division

St. Clare's, Oxford, 139 Banbury Road, Oxford OX2 7AL, UK

Tel: +44 1865 552031 Fax: +44 1865 513359 Email: summer.admissions@stclares.ac.uk Web: www.stclares.ac.uk

For Office Use Only	
Date Received	
Deposit Received	
Registration Number	

Agent Details (if applicable)

Application Form - Summer Courses (B)

Student's full name

A deposit of £400 for each course is required with this registration form. You will then be invoiced for the balance of fees nearer the time. **We are unable to confirm your reservation until we receive your deposit.** The balance of fees must be paid at least 3 weeks before arrival. **Do not delay sending your deposit or you may lose your place on the course or in the accommodation of your choice.**

Payment of deposit

Total amount of deposit £ _____

Please appropriate box

I enclose a Bankers' cheque in £ pounds Sterling for the deposit payable in the UK to **St. Clare's, Oxford.**

I have transferred this amount to St. Clare's, Oxford, Barclays Bank plc., Oxford Corporate Banking Centre, PO Box No.858, Oxford, OX2 OXP, England.

Account Number 90965383, Sort Code 20-65-18

Please tell your bank to charge you with all bank charges so that St. Clare's receives the full amount of the deposit (please enclose a copy of the bank transfer papers with student's name marked clearly).

I would like to pay by credit card.

Please the card you wish to use.

Visa Mastercard Delta Switch JCB

Please charge my account with £ _____

(enter amount of deposit or full fees if booking 3 weeks or less before start of course)

My card number is *(please enter ALL digits of your card number)*:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Valid from _____

Expiry date _____

Cardholder's name _____

Cardholder's signature _____

NB. Please note that a surcharge of 2% will be made for credit card payments above £1000.

Cancellation

Please contact us immediately if you have to cancel your registration. The deposit is not refundable, except in special cases. Fees will not be returned less than three weeks before the course starts. The travel insurance included in your course fees covers costs if you have to cancel for good reasons before you leave home, as long as you have paid your course fees in full. The insurance also covers you if you are unable to complete your course, for good reasons.

Fees are not refunded if you are asked to leave the College because of unsatisfactory work or behaviour. Any additional costs such as airport transfer and replacement airline ticket will be charged to the student/parent.

Payment of fees

I have read the information relating to the conditions of payment and fees, which I accept. I undertake to pay the balance of fees at least 3 weeks before arrival.

Signature of student, or parent if under 18 years

Date _____

If you have paid your deposit by credit card, then you may also pay the balance of fees by credit card, 3 weeks before arrival. If you wish to do so, please sign below.

Please charge my credit card for the balance of fees, on the following date:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day		Month		Year	

Cardholder's signature _____

Terms and Conditions

Arrival and departure

- Arrival day is Saturday and rooms are available from 14.00 hrs
- Departure day is Friday and you must leave your room by 10.00 hrs
- Teaching takes place Monday to Friday, except the week of departure, when the last teaching day is Thursday. There are no lessons on the last Friday
- Prices include travel insurance ie medical and personal possessions cover

What is included in the course fees?

For all courses fees include:

- All tuition
- Study visits as part of the tuition programme
- Student folder
- Teaching materials
- Full programme of social, cultural and sporting activities
- Certificate of Attendance (issued as long as student has attended a minimum of 80% of classes)
- Travel and medical insurance

Fees for certain courses include additional features eg. theatre trips on English plus Shakespeare.

For courses for young adults 16 years+, fees include:

- Supervised accommodation in a St. Clare's house from the day of arrival to the morning of departure
- Bed linen and towels
- Meals (breakfast, lunch, dinner) from dinner on the day of arrival to breakfast on the day of departure
- Use of Academic Resources Centre (language laboratory, computers, library)
- Excursions of the student's choice, within the list available, the equivalent of one excursion for each week of study

NB. Students may choose to stay in homestay accommodation (see page 12).

Homestay accommodation is the same price as residential accommodation.

If you are staying in a St. Clare's homestay and wish to change your accommodation, one full

week's notice is required, otherwise a cancellation charge will apply.

Not included in fees:

- Excursions, in addition to those included in tuition fees - variable cost (£8 - £30 each) (Some theatre trips are included for certain courses)
- Personal spending money - we advise you to allow about £70 per week for personal expenses and extra excursions
- Additional activities e.g. horse riding, tennis lessons, ice-skating
- Examination fees (included for Intensive English courses)
- Airport transfers
- Personal laundry (coin-operated washing machines are available)
- Key / damage deposit of £30 (payable on arrival; refundable at end of stay)

For junior and young junior courses fees include:

- Full board (three meals each day) plus morning and afternoon refreshments
- Supervised accommodation
- Supervision from arrival right up until departure
- Personal laundry
- ALL excursions including admissions fees (3 per week)
- Airport transfers to/from London Heathrow between specified times on arrival/departure
- All costs for special sports (eg. ice-skating), cinema visits etc.

Not included in fees:

- Personal spending money for souvenirs, postcards etc. - we advise £35 per week minimum
- Damage deposit of £20 (payable on arrival; refundable at end of stay)

Travel insurance

Your fees include comprehensive travel insurance including medical and personal possessions cover with an independent insurance company organised by St. Clare's brokers. Details of the insurance cover will be sent to you with your joining documents. If you

wish to make any claims on the policy you must contact the insurance company yourself. Details are given on the insurance document.

Airport transfer service 16+ courses

There is a regular coach service between Oxford and London Heathrow/Gatwick airports, costing approximately £14/21 return. The journey takes approximately 1 1/2 hours. However, if you would like us to arrange a personal airport transfer for you, the prices for one person are as follows:

Airport of arrival	One way transfer (on arrival only)	Return transfer (arrival & departure)
London Heathrow	£75	£130
London Gatwick	£105	£185

Please note that all airport transfers must be booked and paid for at least two weeks in advance. We will send you a transfer booking form with your joining documents. On this form you must fill in your exact flight details and return it to St. Clare's Short Courses Division, with the payment. We will then book you an airport transfer.

Conditions

Students attending St. Clare's Summer Courses must comply with the directions given to them and abide by the rules of each course. St. Clare's reserves the right to expel any student whose behaviour we deem to be unacceptable. In this event fees will be forfeited and all travel and ancillary costs borne by the student/parent.

NB. *Information on transfer prices for students travelling together or arriving at other London airports or destinations will be provided with your joining documents. All transfers for students on junior and young junior courses, arriving/departing between stated times, from Heathrow only, are included in the course price.*



'I've been to Oxford to study five times (3 at St. Clare's). St. Clare's is the best. The staff and teachers are really hospitable and welcoming. I think it's great!'

Aidar Darmesh, Kazakhstan



'This is my first time studying at St. Clare's. It is very good. There are many different nationalities to meet and make friends with.'

Carmen Ballester, Spain



'This is an excellent course - we work very hard. I am enjoying it very much.'

Juan Busso, Argentina



'I like my course at St. Clare's very much. I have really learnt a lot. The education is very good and there are plenty of interesting and fun activities to do.'

Louise Ryberg, Sweden



St. Clare's, Oxford

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