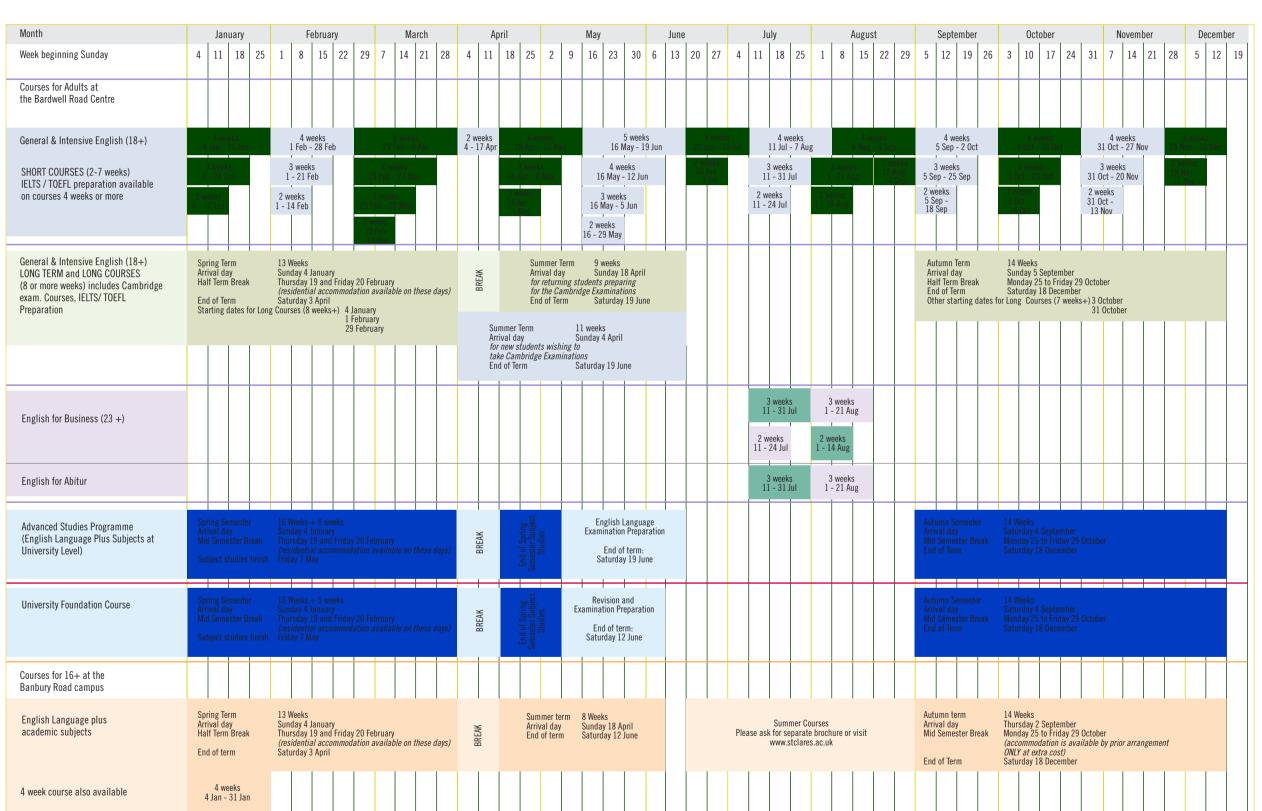


Year Planner 2004

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NOTES

1. Arrival and starting dates

Arrival day is Sunday for all courses (except for Advanced Studies Programme Autumn Semester, (Saturday 4 September) and Autumn Term for General English 16+ (Thursday 2 September). Accommodation is available from 14.00 on arrival day. You are tested on Monday morning, and teaching begins on Monday afternoon.

2. Departure dates

Teaching on all courses finishes on Friday, with departure after classes on Friday, or on Saturday. Accommodation is available on Friday night, and you are asked to vacate it by 10.00am on Saturday.

3. Course Length

Short courses General English 18+ last for 2, 3, 4 or 5 weeks. If you wish to stay for 5 or 6 weeks, you would normally take two or more short courses, beginning on one of the scheduled starting dates, and finishing on Friday at the end of your chosen length of stay.

There are scheduled starting dates for long courses, and you may stay for any length of time that you wish, from 8 weeks.

If you have any questions about which course you should take, please contact the Admissions Office: english.admissions@stclares.ac.uk

4. Half-Term breaks

There are half-term breaks during the Spring and Autumn terms and semesters, and there is no teaching on these days. These holidays apply only to Long terms and Long courses, to 16+courses and to the Advanced Studies Programme. Teaching takes place as normal on these dates on all short courses. During the Spring half-term holiday (19-20 February) you may stay in your accommodation if you wish.

The Autumn half-term break is from Saturday 23 - Sunday 31 October. During this time you can take a holiday elsewhere, or take part in one of our organised trips to another part of Britain or elsewhere in Europe. You may stay in College full board, self-catering and homestay accommodation if you do not wish to go away. Meals during the Autumn half-term break are included in the fees for adult English course students in full board accommodation. If you do not require these meals, please inform the Administration staff and we will refund these costs.

5. Bank holidays

The following days are bank (public) holidays in England: 9th & 12th April, 3rd & 31st May, 30th August. Teaching takes place as normal on these days.