

Post applied for	
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Personal Details	
Title	Family name
Other names	
Current address	
Daytime telephone	Mobile ☎
Email	

Working in the UK	
Do you have the right to work in the UK?	

Previous employment matters	
Has your current or previous employer instigated disciplinary proceedings against you which have resulted in a warning or other disciplinary action which is still 'live'?	
If YES, please give details, including any pending proceedings, on a separate sheet.	

Criminal records checks	
St. Clare's complies fully with the CRB Code of Practice	
Declaring an unspent criminal conviction. St. Clare's will not necessarily bar an applicant from employment because of an unspent criminal conviction; the nature of the conviction and its relevance to the post will be considered.	
Do you have any unspent criminal convictions, cautions, warnings or reprimands?	
Are there any criminal proceedings currently pending against you?	
If YES, please supply the following details in a sealed envelope marked 'strictly confidential' to [<i>normally departmental administrator</i>], nature of offence(s), date of conviction(s), penalty. This information will be held on a strictly confidential basis, in compliance with the Data Protection Act and only discussed with the selection panel where it is relevant to the post for which you have applied.	

ALL APPLICANTS MUST SIGN THE DECLARATION BELOW

Declaration: The information provided in this application form and any supporting documentation is true and complete. I understand that any offer of employment may be conditional upon satisfactory screening. I agree that any deliberate omission, falsification or misrepresentation in the application form or supporting documentation will be grounds for rejecting this application or subsequent dismissal, if employed by St. Clare's. This also applies to any medical questionnaire/forms I may complete.

I agree to the above declaration (please cross)

I consent to the information given in this application form and accompanying supplements being stored and processed in accordance with the Data Protection Act 1998.

Signed:

Date: