



Student Ambassadors

St. Clare's is now looking for Student Ambassadors to assist with arrival days on the Summer English courses at the Banbury Road campus.

The main purpose of the role is to welcome students from all over the world to St. Clare's when they arrive on Sundays throughout the summer.

Duties include:

- 'meeting & greeting' students at the door;
- escorting students to the luggage store (before 1400), or to their accommodation;
- providing basic advice and information about the facilities on campus: dining arrangements; computer rooms; activities; places to visit in central Oxford/Summertown;
- assisting the Duty Manager as required.

The role will suit a current or graduating St. Clare's student, who is outgoing, friendly and enthusiastic about meeting new people and making them feel welcome. The ability to remain calm and good-humoured while working under pressure is vital, as arrival days can be very busy!

Dates:	Sundays, 16 June – 4 August
Hours:	Flexible 8-hour shifts
Payment:	£57.50 per shift, plus college meals whilst on duty
Additional hours:	Saturday mornings (activities sessions/departures) and/or Sunday activities sessions by arrangement. Payment for additional sessions is £27.74 per session (usually 4 hours).

To apply, please complete our [application form](#), and send it with your CV and a covering letter to:

Ivy Rudd
Short Courses Administrator
Room A25 (opposite the Bursary)

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