



St. Clare's, Oxford
— An International Education —

Application Booklet

**Scholarships and Bursaries
for the International Baccalaureate Diploma**

2014 entry

www.stclares.ac.uk



St. Clare's, Oxford

— An International Education —

Scholarships and Bursaries for the International Baccalaureate Diploma

St. Clare's offers a number of academic scholarships and bursaries to students who would benefit from and contribute to the academic, creative and sporting life of this lively international community.

We fund the equivalent of at least FIVE full scholarships (covering residence and tuition) each year. Awards are made on the basis of academic ability, likely general contribution to College life and financial need. All awards run for the two years of the course, although renewal for the second year is subject to satisfactory performance and conduct. Two awards are designated as Anne Dreydel Foundation Scholarships.

Awards do not cover associated costs such as books, exam fees and trips. Estimates of these costs are given on our Fees Sheet.

Scholarships are awarded to students of strong academic ability, while bursaries may be awarded to students who would benefit from and make a considerable contribution to College life.

To mark St. Clare's 60th anniversary, two additional Music scholarships will be offered this year. They will cover the costs of weekly musical instrument tuition for students taking Music as an IB subject, during both years of the IB Diploma course.

We welcome applications from students from both the UK and overseas. **However it is a requirement that all shortlisted applicants attend our Scholarship Day**, which consists of two written examinations, a group exercise and a series of short interviews with staff members at St. Clare's.

Closing date for applications: Friday 24 January 2014

Scholarship Day: Saturday 15 February 2014

The maximum award is for full tuition fees (day students) or full tuition and residential fees (residential students). No more than two full residential and tuition scholarships will be awarded. A larger number of smaller awards will be made and may include some awards of more than 50% of total fees.

All awards of scholarships and bursaries are 'means-tested' and it is a strict requirement that the parents of applicants must disclose fully their income and assets and provide documentary proof of income.

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Further details on Scholarship Day 2014

The Scholarship examinations and interviews will be held at the College on **Saturday 15 February 2014**. Candidates arrive at the College by 09.00. Tea and coffee will be available to candidates and their parents from 09.00 and candidates are encouraged to arrive then to meet other applicants. It may be possible to arrange accommodation for the night of Friday 14 February for any candidate unable to travel to Oxford on the Saturday morning. Unfortunately, St. Clare's cannot undertake to pay for this accommodation.

Parents or guardians are strongly encouraged to accompany candidates, if at all possible. It is essential that parents have an interview about their finances with the Bursar and it is highly desirable that this interview takes place during Scholarship Day.

Tea and coffee will be available throughout the day for candidates and those accompanying them. Everyone is invited to lunch in the College dining room.

For candidates, the day will include three elements: examinations, individual interviews and a group exercise with other candidates. Even though the day has a serious purpose, we aim to make it as informal and enjoyable as possible.

Candidates will be divided into two groups. Group A will sit the examinations in the morning and will attend interviews during the afternoon. Group B will attend interviews in the morning and sit the examinations in the afternoon. The group exercise will be timetabled around the other activities.

The written papers will include mathematics questions, reasoning tests and a passage for comprehension. **Candidates must bring a scientific calculator**. No specific preparation is required for the papers. The interviews will be informal and students will be encouraged to talk about their interests, both academic and otherwise, as well as their reasons for wishing to take the IB at St. Clare's. The group exercise will give the opportunity for candidates to demonstrate other skills and characteristics.

There will be ample opportunity to look around the College and to talk to current students. Candidates will be free to leave by about 16.30.

Preliminary visits

Candidates and/or parents are welcome to make preliminary visits e.g. to take a tour of St. Clare's. Please arrange these with the Admissions Office.

Please refer any queries to:

**Chris Osbourn
Admissions Registrar
St. Clare's, Oxford
139 Banbury Road
Oxford OX2 7AL, UK**

Telephone: + 44 - (0) 1865 552031

Fax: + 44 - (0) 1865 513359

E mail: admissions@stclares.ac.uk

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Scholarships and Bursaries 2014

How to apply

Please ensure that you include the following items with your application:

- 1. The completed IB application form if you have not already submitted an application form.**
- 2. Your school reports for the past two years.**
- 3. Evidence of examinations already taken e.g. GCSE exams taken early, IELTS, music grade exams, mock GCSE/IGCSE exams etc.**
- 4. Completed Scholarship / Bursary Application form**
- 5. Candidate's Personal Questionnaire**
- 6. Confidential financial statement with supporting documents**

On receipt of a scholarship application, we shall write to the Head of the candidate's current school, requesting a confidential reference. If you do apply to St. Clare's for a scholarship or bursary, please inform your current school that we will require a reference.

Once we have received the completed application, school reports and fully documented financial information, we will contact candidates to tell them whether they have been invited to attend the Scholarship Day. We do not wish overseas candidates, in particular, to make what are sometimes time consuming and expensive arrangements to attend Scholarship Day in Oxford if their chances of an award are low.

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Personal Questionnaire for Scholarship / Bursary candidates – 2014

PLEASE USE BLOCK CAPITALS

Family Name: _____ First Name: _____

Age on 1 September 2014 _____ years _____ months

Names and ages of brothers / sisters and their present school or occupation: (e.g. Mary, 14, Trafford High School; Andrew, 21, Manchester University – Engineering)

Name of brothers/sisters	Age	School/Occupation

Schools from age 4: (e.g. Wolvercote Primary, 5 – 10; etc.)

School	Age

1. Do you have favourite subjects? If so, which are they - and why? Describe the topic you have studied this year which you have found most interesting and explain why.

2. Outline your university and career plans.

3. What are your major achievements in music, sport, drama, community work etc?

4. If you have held any leadership positions, please describe them.

5. Explain how you might contribute to the internationalism of St. Clare's.

Signed: _____ Date: _____

Candidate

Please complete and return this questionnaire by Friday 24 January 2014
to: Admissions Registrar, St. Clare's, Oxford,
139 Banbury Road, Oxford OX2 7AL

CANDIDATE APPLICATION

In the space below, please write by hand a short account of your life so far and explain why you wish to take the IB Diploma course at St. Clare's.

A large empty rectangular box with a blue border, intended for the candidate to write their response.



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Financial Statement
Strictly Confidential 1

To be completed by the parent or legal guardian of the candidate

Candidate's full name: _____

Full name of parent or legal guardian: _____

Address for correspondence: _____

Relationship to candidate: _____

Occupation of father or male guardian: _____

Name and address of employer: _____

Occupation of mother or female guardian: _____

Name and address of employer: _____

Gross Taxable Income of parents or legal guardians from all sources

NOTE :

1. Evidence of your income is required on an Employer's certificate or you may submit your tax form. If both parents are employed, separate Employer's certificates will be needed.
2. If you are self-employed, please provide the appropriate notice of Income Tax Assessment or a full statement of the relevant annual trading accounts certified by your accountant.
3. The information you give will be treated as strictly confidential.

All questions must be answered and the total completed		
Parents' Gross Income from all sources (for Financial Year ended 31 March 2012 or other stated period)	If none please state 'NONE'	Leave blank
<p><i>Earnings:</i> (salary, wages, fees, bonuses, overtime, commission, trade profits, royalties) before deduction of income tax, insurance or pension contributions. Any allowance for expenses that you receive must be included.</p> <p style="padding-left: 20px;">a) Father or Male legal Guardian</p> <p style="padding-left: 20px;">b) Mother or Female legal Guardian</p> <p>Unearned income: (investments, rents, dividends etc.)</p> <p style="padding-left: 20px;">a) Father or Male legal Guardian</p> <p style="padding-left: 20px;">b) Mother or Female legal Guardian</p> <p>Gross separation or maintenance allowances (if separated from Spouse)</p> <p>Any other income (give details)</p>		
TOTAL INCOME FOR THE YEAR		

PROPERTIES AND OTHER ASSETS

Please give details of all land or properties that you own anywhere in the world.

Property	1	2	3
Purchase price			
Amount of mortgage, if any			
Annual mortgage payments			
Rental income received (if rented)			
Estimated current value			

Please give details of any other substantial assets (shareholdings, savings, other business assets etc):

Type of asset	Estimated current value

Children (other than the candidate) **wholly** dependent between 1 September 2014 and 31 August 2016

Full Name	Age on 1 Sept 2014 in years & months	School or Institution to be attended during academic years 2013– 2015 (please state the annual fees and/or maintenance costs that you pay)

Children (other than the candidate) **partly** dependent, and relatives (other than Spouse) wholly or partly dependent between 1 September 2014 and 31 August 2016 (or for part of this period)

Full Name	Occupation	Age on 1 Sept 2014 in years & months	Gross income of child or relative including pensions in year ending 31 August 2013*	Amount of assistance given by you in year ending 31 August 2013*

* or other stated date

Please complete and return this financial statement by Friday 24 January 2014
to: Admissions Registrar, St. Clare's, Oxford,
139 Banbury Road, Oxford OX2 7AL

Size of Award:

Annual fees for 2013/14 were as follows:

Tuition only £15,843

Tuition + residential fees £32,476

Please indicate (in pounds sterling) the value of the contribution you would be able to make towards fees for each year.

Year 1: £ _____ Year 2: £ _____

Declaration and undertaking to be signed by both parents (or guardians)

I / WE HEREBY DECLARE that the statements made in this Form are to the best of my / our knowledge and belief correct in every respect and I / we undertake to inform the Principal in writing of any alteration in the particulars given and to supply any additional or documentary evidence that the Principal may request.

Signature of Father or Male legal Guardian: _____

Signature of Mother or Female legal Guardian: _____

If only one parent has signed, please give reason (eg. divorced, deceased, etc.): _____

Date: _____