



Arrangements for under 18 year olds at the International College

'St. Clare's is committed to safeguarding children and vulnerable adults on all its sites.'

- Any student under the age of 18 is defined as a 'child' in English law.
- Each member of staff, whether an employee or a volunteer, has a 'duty of care' to protect children from harmful behaviour and influences.
- The regulations below apply to all students on the following courses at the Bardwell Road site: English Language, English plus Advanced Subjects, University Foundation and Liberal Arts.

The regulations for students under the age of 18:

1. The College informs parents/guardians, at time of booking, that the course is primarily intended for adults (18+).
2. Students are accommodated with approved homestay providers (host families) until they reach the age of 18. (It may be possible to move into one of the college residences after that time.)
3. The College creates a 'personal care plan' for each student under the age of 18. This contains any relevant health and welfare information including contact details of parents and other emergency contact arrangements.
4. The Welfare Officer holds monthly interviews with each student to check on progress outside the classroom and provide advice as necessary. The Welfare Officer informs teachers and other members of staff of the names of students and any special requirements.
5. Special provision is made on excursions, visits and other activities organised by the college (separate accommodation, no consumption of alcohol, restrictions on entry to clubs etc.).