

## St Clare's Leadership Course - sample timetable

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
09:00 09:55	<b>Leadership Essentials</b> Consider the essential aspects of leadership	<b>Leadership case studies</b> Brainstorming and discussion of proposed leaders' profiles	<b>Social Networking</b> Develop appropriate register (formality & informality) in Speaking (Communication skills)	<b>Cultural Awareness</b> Identify important elements of various international cultures	<b>Smart Reading</b> Read between the lines in reports, emails, etc for implied meaning (Communication skills)
10:05 11:00	<b>Leader or Manager?</b> Discover the difference between leadership and management	<b>Do you trust the internet?</b> Develop a critical eye for internet content	<b>A Good Listener</b> Listening for facts and nuance (Communication skills)	<b>Cultural Pitfalls</b> Explore potential cultural misunderstandings and how to overcome them	<b>Writing to influence</b> Develop appropriate formality in your writing (Communication skills)
----- <i>Break</i> -----					
11:30 12:25	<b>Leadership Styles</b> Identify and define key elements of common leadership styles	<b>Facing Conflict</b> Discuss Margaret Heffernan's Dare to disagree TED.com (Video)	<b>What kind of leader are you?</b> Analyse and discuss your personal leadership style	<b>Quiet Leadership</b> Discuss Susan Cain's The Power of Introverts talk TED.com (Video)	<b>Case Study presentations</b> Give a 10-minute presentation of a leadership case study of your choice
----- <i>Lunch</i> -----					
13:15 14:10	<b>Activities</b>	<b>Presenting like Steve Jobs</b> The elements of a powerful presentation (Video)	<b>Study Visit</b> BMW MINI Factory, Oxford Make or Break Leadership Decision-Making	<b>New Technologies</b> Learn the importance of embracing new and 'disruptive' technologies and social media	<b>Open Learning Club</b>
14:20 15:15	<b>Activities</b>	<b>Powerful Storytelling</b> The power of story-telling to inspire and communicate		<b>How advertising works</b> The power and pervasiveness of advertising	<b>Activities</b>
15:20 16:15	<b>Activities</b>	<b>Open Learning Club</b>	<b>Open Learning Club</b>	<b>Open Learning Club</b>	<b>Activities</b>